District Online Committee - Agenda

Wednesday, November 9, 2022; 1:00-3:00 p.m.   CETL (3rd Floor Doyle Library)
2nd Wednesday of each month   Zoom Meeting ID: 938 9594 3549, Passcode: 95401

Members:			
	Andrea Alvarado (F)	Rocio Jimenez (S)	Liko Puha (C)
	Maria Banachowicz (C)	Jurgen Kremer (F)	Salvador Rico (F-AFA)
	Lisa Beach (A-Co-chair by position)	Noelle Lavoie (F)	Mike Roth (EX-officio)
	Delashay Carmona Benson (S)	Kerry Loewen (A)	Kim Starke (Ex-officio)
	Alice Hampton (F)	Michael McKeever (F)	Kyle Wallstrom (C)
	Tara Jacobson (F)	Mary-Catherine Oxford (A)	Ethan Wilde (F)
			Catherine Williams (F)

Agenda Items	Activities and Outcome
Welcome and Introductions	Welcome to Salvador Rico – new AFA representative
Notetakers	Need volunteer note-taker for May
Approve minutes	
Issue(s) From previous meeting	How to help faculty estimate student learning hours in online courses – Ethan Wilde
Committee Charge	Create subgroup to research other CCC online committees and draft suggested changes to both committee charge and membership to take forward to College Council and/or Academic Senate
Discussion of DE issues	Shall we review and complete collaborative spreadsheet (rankings, next steps, etc.)? https://docs.google.com/spreadsheets/d/13wtCnA3slZ-aDnLcLs6PXwJS9aZgp1mBfmVDABYMLcc/edit?usp=sharing How do we handle future issues regarding DE that come to the committee?
Open Forum	
Future business	Updating DE Support request processes – Liko Puha

Note-takers for 2022/2023:
September: | **October**: Alice Hampton | **November**: Andrea Alvarado| **December**: Lauren Nahas | **January**: Noelle Lavoie| **February**: Liko Puha | **March**: Mary Catherine Oxford | **April**: Kerry Lowen| **May**: ?

Committee Function [CF]: 1) Promote the knowledge and understanding of Distance Education across the District. 2) Provide a forum for the discussion of and assisting with online issues related to curriculum development, faculty training, and faculty support. 3) Conduct regular assessment to determine online learning needs. 4) Develop and recommend District policy and procedures in the area of online learning. 5) Maintain a set of best practice recommendations for online instruction. 6) Provide input on the Online Learning website. 7) Provide advice as requested on matters related to online instruction. 8) Consult with the Educational Planning & Coordinating Council (EPCC) on matters related to online instruction.